

January 17, 2011

David O'Brien, Senior Program Officer
International Development Research Centre
150 Kent Street, Constitution Square, P.O. Box / CP 8500
Ottawa, ON K1G 3H9

Gail Zboch, Senior Program Officer
Social Sciences and Humanities Research Council
350 Albert Street, P.O. Box 1610
Ottawa, ON K1P 6G4

Dear Dr. O'Brien and Ms. Zboch,

RE: Submission of the 2011 Milestone Report for the C-Change ICURA

Please find attached, as requested, the 2011 Milestone Report for the C-Change ICURA project formally entitled: "Managing Adaptation to Coastal Environmental Change: Canada and the Caribbean". This document is presented on behalf of the C-Change co-directors, Lane and Watson, and on behalf of the entire Canada and Caribbean C-Change Teams.

The document was compiled under the direction of C-Change Operations Manager (Canada), John Clarke who we acknowledge with thanks for his tireless commitment to this charge on behalf of C-Change. As well, the document could not have been compiled and completed without the assistance and contribution of C-Change co-applicants, collaborators, research associates and students, and our community partners.

As requested, please note that this submission is comprised of:

- (i) the 18-page 2011 Milestone Report (15 pages as requested plus 3 pages of completed tables), developed from the Milestone Framework submitted last January 15, 2010 (as per the Milestone Report template document provided); and
- (ii) the 51-page 2011 Milestone Report Appendices. These appendices were compiled in response to the requested documentation referred to in the 2011 Milestone Report template guidelines.

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As far as possible, the preparation of the 2011 Milestone Report is presented using the indicators developed in the previous Milestone Framework document for the C-Change project team. As such, the documentation and presentation of these indicators to date continue as a work in progress to be applied (and modified as required) over the course of the project. As for the case of the Milestone Framework development, the 2011 Milestone Report provides a valuable exercise for reflecting on project progress to date, and for preparing on-going project work toward our community-university alliance deliverables.

Please also note that this report also includes our responses to:

- a) the April 23, 2010 letter from IDRC re comments on the Milestone Framework report submitted January 15, 2010; and
- b) the comments of the Assessors to the 2008 Formal Application that were not available to us prior to the January 15, 2010 submission to you.

As always, we want to thank you for your ongoing assistance and guidance in the delivery and implementation of the C-Change ICURA project. If there is anything further you require with respect to the attached, please do not hesitate to contact us.

Sincerely,

Dan Lane, Co-Director (Canada)
University of Ottawa, Ottawa
Canada

Patrick Watson, Co-Director (Caribbean)
University of the West Indies, St. Augustine,
Trinidad & Tobago

- Enc. (1) 2011 Milestone Report and Appendices
(2) Response to Milestone Framework comments (IDRC letter of April 23, 2010)
(3) Response to Assessors' comments on Formal Application